



Christian Health Association of Kenya

Promoting access to quality health care

PRE-QUALIFICATION OF SUPPLIERS FOR FY 2024-2025

CHAK Secretariat and Guest House located on Musa Gitau Road off Waiyaki way, Nairobi, are seeking to pre-qualify suppliers for various goods and services for the year 2024/2025. Interested and eligible firms may obtain further information and the pre-qualification documents at CHAK Secretariat Offices during working hours or download documents from the CHAK website www.chak.or.ke.

REF. NO.	DESCRIPTION OF SUPPLIES
CATEGORY A: SUPPLY OF GOODS	
CHAK -A1	Supply & Delivery of General Stationery & office supplies
CHAK-A2	Supply & Delivery of Desktop Computers, copiers, printers and softwares, toners, mobile phones, cameras, Audiovisual and computer accessories.
CHAK -A3	Supply & Delivery of Office Furniture.
CHAK-A4	Supply & Delivery of Motor vehicle tyres, tubes, Batteries, and accessories.
CHAK-A5	Supply and Delivery of food stuff (cereals, Milk, fresh juice, fruits & vegetables)
CHAK-A6	Supply & Delivery of Hardware, Paints, & Electrical materials
CHAK-A7	Supply & Delivery of mineral water/ bottled water
CHAK-A8	Supply & Delivery of Housekeeping and laundry detergents, housekeeping supplies & toiletries
CHAK -A9	Supply & Delivery of staff uniforms
CHAK-A10	Supply & Delivery of linen
CHAK-A11	Supply & Delivery of Bulk gas
CATEGORY B: PROVISION OF SERVICES	
CHAK-B1	Provision of Taxi and Car hire Services in Nairobi and other major towns
CHAK-B2	Provision of Air Travel and Related agency services (ATA accredited firms only)
CHAK-B3	Provision of maintenance (garages) services for Motor vehicles in Nairobi, Embu, Meru, Nyeri and Kitui.
CHAK-B4	Provision of Insurance Brokerage and Underwriting Services
CHAK-B5	Provision of Kitchen and laundry Equipment repair and maintenance.
CHAK-B6	Provision of Garbage collection services
CHAK-B7	Provision of office cleaning services, general cleaning.
CHAK-B8	Provision of Design, layout, Publication, Banners, Production and Colour Printing Services
CHAK-B9	Provision of courier services
CHAK-B10	Provision of Sanitary bins services/ Control of pests (termites, bites, rodents, and bees)
CHAK-B11	Provision of Motorcycle Courier Services within Nairobi
CHAK-B12	Provision of Mobile phone airtime loading (airtel & Safaricom airtime)
CHAK-B13	Provision of repairs and maintenance of buildings including plumbing, painting and electrical works
CATEGORY C: SUPPLY & INSTALLATION OF MEDICAL EQUIPMENT	
CHAK-C1	Supply & Installation of Medical gases and accessories.
CHAK-C2	Supply & Installation of laboratory equipment, reagents, and accessories
CHAK-C3	Supply & Installation of General Medical Equipment, Surgical, Imaging equipment and accessories
CHAK-C4	Supply & Installation of Air Conditioners, Refrigerators, Freezers & cold room.

Pre-qualification documents to be submitted after payment of a non-refundable fee of Ksh.3,000 per category to CHAK via CHAK Guest house Pay bill number 882350. A /C number is the name of your organization.

The completed pre-qualification documents should be delivered to the CHAK Secretariat office enclosed in a plain sealed envelope clearly marked with reference no: **CHAK/PREG/2024-2025 and the category number.**

Addressed and delivered to:

Tender Committee
Christian Health Association of Kenya (CHAK)
P.O Box 30690-00100, Nairobi, Kenya
Musa Gitau Road, Off Waiyaki Way
Telephone: 733-334419/0722-203617

All Pre-qualification documents should be received on or before **10:00am on Wednesday 4th October 2023**. The documents will be opened on the same day (4th October, 2023) at 2:30pm at CHAK Guest House Hall 1 and representatives of the firms are welcome to witness the opening.

Note: Only shortlisted firms will be requested to provide competitive quotations for the purchase of goods/services as and when needed. CHAK reserves the right to accept or reject in part or whole of the application without giving reasons thereof.